

The Archdiocese of Baltimore provides the following resources and services , among many others, to our parish through the fundraising process of the Cathedraticum tax on the parishes:

1. The education and training of our priests – both Fr. Larry and Fr. Paul were educated in the Archdiocesan seminaries.
2. All of our current Deacons, Tim Maloney and Frank Laws, were trained and educated by the Archdiocese.
3. Each parish has an HR representative assigned as a consultant who provides assistance with developing job descriptions, locating and hiring of employees, assisting parishes with being compliant with all government personnel mandates and laws, and is a resource to assist with any personnel issues that may arise. The Archdiocese maintains all record keeping for parish employee benefits, including health and retirement; and develops recommended compensation policy for all employees.
4. The Archdiocesan Risk Management office provides annual property inspection to help Parishes eliminate hazards and reduce insurance risk issues. In addition, they provide contractual documents for Parish use related to insurance requirements. They also provide advice on insurance related issues, and help manage the building boiler maintenance program.
5. The Archdiocese provides training classes and resources for our Evangelization and Catechesis programs. These resources involve our religious education, youth ministry and sacramental preparation programs.
6. The Archdiocesan Communication office maintains a weekly bulletin informing the parishes of various activities throughout the whole Archdiocese.
7. The Archdiocesan Facilities Management group has assisted us with writing of contracts for our school boiler installation and roof replacement projects plus development of bidding specifications. They have also assisted us with inspecting on site our buildings to determine the need or urgency of repairs. They also recommend contractors for various types of projects and have met with the Maintenance committee to advise them on process and procedures for capital projects.
8. Fiscal services have helped with providing training and assisting with implementation of our QuickBooks accounting system. They also audit our books and processes making recommendations for improving our accounting system and processes for handling our financial resources.
9. Information Technology group maintains the Archdiocesan website and email systems that we use as a parish. They have provided all day training classes for our staff on ParishSoft management system and help maintain that system. They have provided all day training classes on various Microsoft programs that are used by the staff. They have provided assistance with an onsite evaluation of our in house communication, computer and telephone systems that have significantly reduced our costs this past year. They provide computer system support and ongoing education for the parish and staff at significant reduced costs than the company previously used.
10. We have used the Archdiocesan lawyers at no cost to us for writing and developing contracts; and they are available for our use whenever the need arises or to answer any of our questions or concerns.